



Liberty Rotary Club
PO Box ____
Liberty, Missouri 64068
Liberty Rotary Plaza Rental Agreement

- A. Name _____
 Address _____ Phone () _____
 City _____ State _____ Zip _____
- B. Expected Attendance _____
- C. Group Activity _____

1. It is mutually agreed as follow:

The Liberty Rotary Club grants permission to use Liberty Rotary Plaza; including the kitchen and rest room, covered terrace, sound system, table and chairs, on the dates and at the times specified below:

Day _____	Date _____	From _____:	_____ am/pm	To _____:	_____ am/pm	FEE \$ _____
						Refundable Damage Deposit \$ <u>100.00</u>
						Total amount Paid \$ _____

2. Code of Conduct

To assure that the park remains a positive asset to the City of Liberty for the enjoyment of its citizens and visitors the following attachment, **Rules Governing the Use of Liberty Rotary Plaza**, are expected to be adhered to by park renters and patrons and are hereby made part of this agreement. The Rotary Club reserves the right to cancel any event, should these rules be broken.

3. Payment Schedule

Payment in full and damage deposit must be received at completion of contract. Refunds will be made only if written notification is received:

- (7-8) weeks notification, 75% refund
- (5-6) weeks notification, 50% refund
- (3-4) weeks notification, 25% refund
- (0-2) weeks notification, no refunds will be issued

Any charges for facilities or services listed herein may be invoiced to renter and payments shall be due no later than thirty (30) days from the invoice date.

4. Damage Deposit

A One Hundred dollar (\$100.00) refundable/damage deposit is required for all rentals. (Checks only). Renter agrees that if the premises are damaged by the act, default or negligence of the renter, or guest, or any person admitted to the premises by the renter or renter's agent, then the deposit will first be used to pay for the damages and if damages exceed the deposit amount, renter shall pay the Rotary Club upon demand such sum as shall be necessary to restore said premises to their original condition, ordinary wear and tear excluded.

5. Use of Plaza Space

Event preparation by renter at the park and delivery of freight or other properties shall take place only upon the dates and the times specified in this agreement.

Renter will be permitted to store items only in the kitchen facility and service area and on the days and at the times covered by this agreement. Rotary Club Plaza hours are from 6:00 a.m. until 10:00 p.m. unless other times are arranged in advance and approved by the Park Manager. Renter shall quit and exit the plaza no later than the end of the term of this agreement, unless other arrangements are made prior to rental.

6. Cleaning

Renter shall be responsible for entire cleanup of all facilities and shall leave said facilities in same or better state of cleanliness as when first entered, normal wear and tear excluded. Renter shall not use any Rotary janitorial supplies except on authority of the Park Manager. Renter shall pay the Rotary Club for any janitorial charges incurred by the club to return the facilities to normal state of cleanliness.

The Rotary Club will be responsible for remove all trash, if properly contained in trash bags and deposited in the service area.

7. Indemnity

Renter agrees to defend and indemnify the Liberty Rotary Club, its officers and members from all claims of every kind including all cost of defense arising out of, or which would not have occurred but for the renter's use of the facilities. Renter accepts the building, equipment and plaza in "as is" condition. Renter shall be responsible for proper conduct of any and all persons attending event.

8. Discrimination

Renter agrees that, during the use of this facility renter will not exclude anyone from participation in, deny anyone the benefits of, or other wise subject anyone to discrimination, because of age, disability, race, religion, color, or national origin.

9. Compliance With Laws And Regulations

Renter shall comply with all laws, ordinances and regulations adopted or established by federal, state or local government agencies, including but not limited to Chapter 22A of the Liberty, Missouri Ordinances. Renter agrees to all conditions of this agreement with the Liberty Rotary Club.

10. Liberty Rotary Club Privileges

The Liberty Rotary Club reserves the right to cancel or revoke this agreement at its discretion. The Rotary Club's liability is limited to refund of rental fee only.

Signature _____ Date ____/____/____
(Renter or representative)

Signature _____ Date ____/____/____
(Liberty Rotary Club, Park Manager))

Phone _____